

**PISCATAWAY PUBLIC LIBRARY
REORGANIZATIONAL MEETING OF THE BOARD OF TRUSTEES
January 11, 2021**

The Reorganizational Meeting of the Library Board of Trustees was called to order at 7:33 PM.

Trustees Present: Lyn Hartmann, Fred Cassaday, Chris Irovando, Tim Dacey

Also Present: Heidi Cramer, Director; Lee Buttitta

The meeting was held via Zoom due to the ongoing state of emergency in New Jersey.

Director Heidi Cramer was named Temporary Chair of the meeting.

ELECTION OF OFFICERS

Heidi Cramer presented the slate of officers for 2021 on behalf of the Nominations Committee.

President	Harry Parra
Vice President	Lyn Hartmann
Secretary	Chris Irovando
Treasurer	Fred Cassaday

Heidi Cramer called for nominations from the floor. There were none. A vote was taken and the slate of officers was approved with all in favor.

The meeting was turned over to the Vice President, Lyn Hartmann.

DESIGNATION OF OFFICIAL NEWSPAPERS

Lyn Hartmann proposed that the Trustees designate the Star Ledger and Courier News as their official newspapers.

Chris Irovando moved that the Star Ledger and Courier News be the official newspapers for the Library Board of Trustees and Tim Dacey seconded. The motion carried.

DESIGNATION OF OFFICIAL DEPOSITORIES OF MONEY/AUTHORIZED SIGNATURES

Lyn Hartmann proposed that the Trustees designate the State of New Jersey Cash Management Fund and TD Bank as the official depositories

Tim Dacey moved that the Library Board of Trustees use the New Jersey Cash Management Fund and TD Bank as the official depositories of monies. Fred Cassaday seconded and the motion carried.

RESOLUTION AUTHORIZING DIRECTOR AND ASSOCIATE DIRECTOR TO TRANSACT BUSINESS ON BEHALF OF THE TRUSTEES

Tim Dacey moved to authorize the Library Director and in her absence, the Associate Director to transact business on behalf of the Trustees within the limits of the NJ Statutes. Fred Cassaday seconded and the motion carried.

DESIGNATION OF COMMITTEES

Committee assignments from 2019 were reviewed and committees for 2020 are as follows:

Buildings and Grounds	-	Harry Parra and Mark Hardenburg
Finance	-	Lyn Hartmann, Harry Parra, and Fred Cassaday
Honors and Awards	-	William Baskerville & Chris Irovando
Personnel	-	Fred Cassaday and Lyn Hartmann
Nominating	-	Harry Parra, William Baskerville, and Chris Irovando
Fundraising	-	Fred Cassaday

Fred Cassaday moved to approve the committee assignments and Tim Dacey seconded. The motion carried.

DESIGNATION OF COUNCIL LIAISONS

The list of liaisons to the Township Council was changed to reflect the new Council officers. The 2021 list of Township Council Liaisons is:

Fred Cassaday	-	Jim Bullard
Dr. Baskerville / Chris Irovando	-	Frank Uhrin
Lyn Hartmann	-	Michele Lombardi
Harry Parra	-	Kapil Shah and Steven Cahn

Mark Hardenburg	-	Chanelle McCullum and Gabrielle Cahil
Tim Dacey	-	Mayor Brian C. Wahler

Chris Irovando moved to approve the Council liaisons. Tim Dacey seconded and the motion carried.

DESIGNATION OF TRUSTEE DELEGATE/ALTERNATE TO THE LIBRARIES OF MIDDLESEX

Lyn Hartmann volunteered to continue as the Trustee delegate to the Libraries of Middlesex. Fred Cassaday will be the alternate.

Tim Dacey moved that Lyn Harmann will be the Trustee delegate to the Libraries of Middlesex and Fred Cassaday will be the alternate. Chris Irovando seconded and the motion carried.

DESIGNATION OF LIAISON TO THE FRIENDS OF THE LIBRARY

Lyn Hartmann designated the following Trustees to attend the meetings of the Friends of the Library:

February	-	Fred Cassaday
March	-	Lyn Hartmann
April	-	Mark Hardenburg
May	-	Dr. Baskerville/Chris Irovando
June	-	Dr. Baskerville/Chris Irovando
July & August	-	no meeting
September	-	Harry Parra
October	-	Tim Dacey
November	-	Fred Cassaday
December	-	Lyn Hartmann

Tim Dacey made a motion to approve the Trustees as listed above to attend the Friends of the Library meetings. Fred Cassaday seconded and the motion carried.

ADJOURNMENT

Chris Irovando moved to adjourn the reorganizational meeting at 7:56 PM. Tim Dacey seconded and the motion carried.

Secretary

Recorded and prepared by Lee Buttitta